

FORM 'S'

[See sub-rule (5) of rule 18]

Notice for Payment of Gratuity as determined by Appellate Authority

To

.....
[Name and address of employer]

Whereas a notice was given to you on in Form 'R' requiring you to make a payment of Rs to Shri/Smt./Kumari as gratuity under the Payment of Gratuity Act, 1972;

Whereas you/the applicant went in appeal before the appellate authority, who has decided that an amount of Rs is due to be paid to Shri/Smt./Kumari as gratuity due under the Payment of Gratuity Act, 1972;

Now, thereof, I hereby direct you to pay the said sum of Rs to Shri/Smt./Kumari within 30 days of the receipt of this with an intimation thereof to me.

Given under my hand and seal, this day of 20

Controlling Authority.

Copy to:

1. The Applicant.
He is advised to contact the employer for collecting payment
2. The Appellate Authority.

Note.- The Portion not applicable to be deleted.